

Housing Scrutiny Standing Panel – 2013/2014

Item	Report Deadline / Priority	Scheduled Date	Progress / Comments	Programme of Future Meetings
Standard (Periodic) Items				17th June 2013 23rd July 2013 22nd October 2013 21 st January 2014 25 th March 2014
(1) Housing Performance Indicators - 2012/13 Out-turn (Tenant-Selected & KPIs)	Low	June 2013	Completed – June 2013	
(2) Performance against Housing Service Standards and Review <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	June 2013	Completed – June 2013	
(3) Progress Report on the Welfare Reform Mitigation Action Plan	Medium	June 2013	Completed – June 2013	
(4) Annual Ethnic Monitoring Review of Housing Applicants <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	June 2013	Completed – June 2013	
(5) Housing Strategy Action Plan 2013/14 <i>(Recommendations to Cabinet)</i>	High	July 2013	No longer required – Interim Housing Strategy Action Plan agreed by Housing Portfolio Holder	
(6) Annual Review of the Housing Allocations Scheme <i>(Recommendations to Cabinet)</i>	High	N/A	No review this year – Due to the introduction of the new Housing Allocations Scheme	

(7) 12-Month Progress Report on Housing Strategy Action Plan 2012/13	Low	July 2013	Completed – October 2013
(8) Six-Month Review of the HRA Financial Plan	Medium	October 2013	Completed – October 2013
(9) Six-monthly Progress Report on Housing Business Plan Action Plan	Low	October 2013	Completed – October 2013
(10) Progress Report on the Welfare Reform Mitigation Action Plan	Medium	October 2013	Completed – October 2013
(11) Briefing on the proposed Council rent increase for 2014/15	Low	January 2014	Scheduled for this January 2014 Meeting
(12) Six-monthly Progress report on Housing Strategy Action Plan 2013/14	Low	January 2014	Scheduled for this January 2014 Meeting
(13) Proposed housing service improvements and service enhancements – 2014/15 (<i>Recommendations to Cabinet</i>)	High	January 2014	Scheduled for this January 2014 Meeting
(14) Progress Report on the Welfare Reform Mitigation Action Plan	Medium	January 2014	Scheduled for this January 2014 Meeting
(15) HRA Business Plan 2014/15 (<i>Recommendations to Housing Portfolio Holder</i>)	High	March 2014	

(16) Six-Month Review of the HRA Financial Plan	Medium	March 2014	
(17) 12-monthly Progress report on Housing Business Plan Action Plan	Low	March 2014	
(18) Progress Report on the Welfare Reform Mitigation Action Plan	Medium	March 2014	
Special (Planned) Items – Including Updated Housing Service Strategies			
(19) New Flexible Tenancy Agreement and Revised Standard Secure Tenancy Agreement <i>(Recommendations to Cabinet)</i>	High	June 2013	Completed – June 2013
(20) Housing Service Strategy on Allocations (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	July 2013	No longer required – All issues now covered by the new Housing Allocations Scheme
(21) Progress Report on Private Sector Housing Strategy	Low	July 2013	Completed – October 2013
(22) Review of the difficulties with improving communal areas of flat blocks with leaseholders	High	Oct 2013	Completed – October 2013

(23) Housing Service Strategy on Anti-Social Behaviour (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	Oct 2013	Completed – October 2013
(24) Social Housing Fraud Scheme – Progress Report	Low	Jan 2014	No longer required – To be substituted for a full Housing Service Strategy on Social Housing Fraud (see 35 below)
(25) Sheltered Housing and Older People’s Handyperson Schemes – 1 Year Review	Low	Jan 2014	Scheduled for this January 2014 Meeting
(26) Review of parking enforcement on Housing-managed grassed areas	High	Oct 2013 Jan 2014	Deferred to this January 2014 Meeting – to allow Cllr Kane to be present - Referred by the Overview and Scrutiny Panel at the request of Cllr Kane
(27) Review of Mow and Grow Scheme for Council Tenants	High	Jan 2014	Scheduled for this January 2014 Meeting
(28) Housing Service Strategy on Tenant Participation (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	July 2013 Jan 2014	Scheduled for this January 2014 Meeting – Following deferral from the July 2013 meeting, due to higher priority commitments and workload
(29) Housing Service Strategy on Information (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	Oct 2013 Jan 2014	Scheduled for this January 2014 Meeting – Following deferral from the October 2013 meeting, due to higher priority commitments and workload

(30) Housing Service Strategy on Harassment (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	July 2013 Mar 2014	Deferred to March 2014 Meeting – Due to higher priority commitments and workload
(31) Housing Service Strategy on the Private Rented Sector (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	Oct 2013 Mar 2014	Deferred to March 2014 Meeting – Due to higher priority commitments and workload
(32) Response to Essex County Council's consultation on the Essex Housing Related Support (HRS) Strategy	Medium	July 2013 Mar 2014	Deferred – To 2014, due to delays in the draft HRS Strategy being finalised by Essex County Council
(33) Review of Housing Management Staffing Levels – Welfare Reforms	Medium	Mar 2014	
(34) Housing Strategy 2014-2017	High	Oct 2013 July 2014	Deferred – By Housing Portfolio Holder until the completion of the Preferred Options Stage of the Local Plan
(35) Housing Service Strategy on Energy Efficiency (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	Oct 2013 July 2014	Deferred to 2014/15 - Due to higher priority commitments and workload

Items added after the original Work Programme was agreed

(36) Possible operation of operating a "Sinking Fund" for new leaseholders in new or existing flat blocks where there are no existing leaseholders	Medium	Mar 2014	Requested at the October 2013 meeting of the Scrutiny Panel
(37) Housing Service Strategy on Social Housing Fraud <i>(Recommendations to Housing Portfolio Holder)</i>	High	Mar 2014	

Items for Future Years

Housing Under-occupation Officer post – 1 Year Review	Low	July 2014	
12-Month Review of Housing Allocations Scheme	High	Oct 2014	
Review of Tenancy Policy Pilot Scheme	High	Oct 2014	